

PTQ Board Meeting
Minutes
October 10, 2023

Current Board Members Present: Jean Berger, Lois Wilhelm, Sonia Miller, Faye Slizewski, Julia Stavran, Vicki Chrapkowski and Debbie Kunst

Newly Elected Board Members Present: Sandy Block, Theresa Gutsch, Rose Grych, Becky Piette and Cathy Teske

PTQ Members Present: Cindy Brouillard

Absent: Sherri Rindfleisch, Wendy Waraksa, Pat Taylor, Diane Neises and Linda Maly

Meeting called to order at 5:00 pm by Lois Wilhelm. Introductions of newly elected board members.

Role Clarification for board members. Jean Berger gave a brief explanation of job duties of each board member. Discussed role of past board officers who stay on the board for 1 year after their 2 year term. Becky Piette requested clarification of Membership Secretary role/term. This position is similar to a committee chair and has no set term. Discussion about how to enhance involvement of the 3 members at large. Consideration of staggered 2 year terms.

Discussions

New computer. Faye Slizewski requests board permission to research and purchase a new computer that will have up to date processing speed, internet capability, HDMI connection, USB ports and headphone jacks. Discussion of software needs. Most software is transitioning to subscriptions rather than a one time purchase. Sonia Miller made a motion that Faye do research for a new computer for the guild with the intent to purchase within the range of \$350 to \$500. Vicki Chrapkowski seconded the motion. Motion carried by a unanimous voice vote. Discussion about how to recycle or repurpose current laptop.

Sign Up Policy Tweaking. Discussion of the need to clearly outline the sign up and payment commitment of members registering for classes. Faye Slizewski discussed the current practice of members not paying until the day of the workshop or not paying and not showing up. Cindy Brouillard read the current policy which states that the deadlines for payment and cancellation dates need to be identified. Sonia will begin to list these dates on the registration sign up sheets taking the instructor's deadlines into consideration. Discussed the need to inform members of the policy.

2024 Budget Plan. The current policy states that the one-year budget is prepared by the Treasurer by December 15th for Board approval. The budget is to be shared at the January guild meetings to the general membership. Discussed the need for a board meeting in December to review the budget. Suggestion made to do a Zoom meeting.

By- Law Revision Considerations. Lois Wilhelm discussed the need to get revisions done. Historically the changes to the by-laws have been approved amendment by amendment. Cindy Brouillard has done some updating and revision proposals to update the 40 year old by-laws. These revisions will be in line with our current practices such as having Zoom meetings and conducting business by email. Revisions can be approved with one vote rather than amendment by amendment voting.

New Member Welcome Packet/Plan. Sonia Miller stated that this is bigger than a packet. How do we attract new members? How do we mentor new members? There were numerous ideas brought up during the table discussions at the August 22, 2023 meeting. Sandy Block compiled the discussion points. Becky Piette and Debbie Kunst volunteered to work on this and bring back recommendations to the Board.

Other Concerns

Quilt College. Jean Berger and Theresa Gutsch indicated that with the current number of registrations they do not expect to have a large profit from this event. There had been some discussion to hold the event in the spring, however, NTC indicated that the fall of the year is a better time for their involvement.

Board Meeting adjourned at 6:15 pm.

Respectfully submitted,
Julia Stavran
PTQ Secretary